

WEATHERIZATION ASSISTANCE PROGRAM PY 2022-2023

Application Required Document Checklist:

- HCEOC Weatherization Application
- Household Demographics (Paper form or Virtual link)
- Most Recent Hawaiian Electric Company, Inc. Bill (All pages)
- Release and consent for Billing Information for Hawaiian Electric Company, Inc.
- Release and consent for Landlord/Homeowner Authorization
- Current Rental Lease Contract or Current Mortgage Statement
- Valid Photo Identification for all adults 18 years or older
- Proof of Income for all adults 18 years or older in the household.

Provide documentation for all that apply

- Option 1: (30) days most recent Paystubs (Consecutive pay periods)
- Option 2: Copy of unemployment determination letter and two most recent unemployment stubs
- Option 3: Copy of the welfare determination letter for TANF
- Option 4: Copy of SSI determination letter
- Option 5: Copy of Social Security allotment letter
- Option 6: Most recent two months of business bank statements if SELF-EMPLOYED

Or

- Option 6: Previous Years Federal income tax return (All pages)
- Option 7: Previous Business Years Federal income tax returns (All pages)
- If NO Income, please complete Income Attestation for all adults 18 years or older

INTERNAL USE ONLY

Applicant First Name: _____ Applicant Last Name: _____

Date Application Received: _____ Documents Received By: _____

All Required Documentation received and ready to Process

- Yes
- No

Missing Documents

- Missing Document Notice Sent Date: _____ Time: _____
 - Sent Via Email
 - Sent Via Postal Mail
 - In-Person

All Missing Documents need to be submitted within 7 Business Days of notice. Documents Due by: _____